



MISSOURI DEPARTMENT OF PUBLIC SAFETY
DIVISION OF ALCOHOL AND TOBACCO CONTROL
Power of Attorney

POWER OF ATTORNEY FOR SIGNATORY PURPOSES

Print name of sole owner, applicable partner(s), managing officer

Legal Entity/ License Number	Expiration Date
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Print Name of Power of Attorney

Signature of Power of Attorney

Signature of sole owner, applicable partner(s), managing officer

NOTARY INFORMATION

NOTARY PUBLIC EMBOSSEER OR BLACK INK RUBBER STAMP	STATE OF	COUNTY (OR CITY OF ST. LOUIS)
	SUBSCRIBED AND SWORN BEFORE ME, THIS	
	DAY OF	YEAR
	NOTARY PUBLIC SIGNATURE	MY COMMISSION EXPIRES
NOTARY PUBLIC NAME (TYPED OR PRINTED)		

USE RUBBER STAMP IN CLEAR AREA BELOW.



Missouri Department of Public Safety
Division of Alcohol and Tobacco Control

CHECKLIST OF REQUIREMENTS FOR POWER OF ATTORNEY

PROCEDURE FOR POWER OF ATTORNEY FOR SIGNATORY PURPOSES

POA AUTHORIZATION – A power of attorney (POA) authorization for signatory purposes may be provided on behalf of a sole owner, any partner, or the managing officer.

A. POA Authorization Requirements:

1. Must include the printed name of the sole owner, applicable partner(s), or managing officer for whom the power of attorney is authorized.
2. Must include the printed name and signature of the POA.
3. If the sole owner, partner, or managing officer authorizing a POA hold more than one primary license and such authority is limited to a particular license(s), such restrictions must be clarified an attachment to in the POA authorization and must reference the applicable legal entity name and/or license number.
4. Must include an expiration date. Please note, for division purposes, POA authorizations cannot extend beyond June 30 of the current licensing period. New POA authorizations are required annually.
5. Notary block completed for sole owner, each applicable partner, or the managing officer authorizing the POA.

B. Other Considerations:

1. Regardless of the POA authorization, the sole owner, all partners, or the applicable managing officer for the entity will remain the primary point of contact for license and the responsibilities thereof are not otherwise relinquished.
2. POA authorizations will only be accepted in conjunction with licensing processes such as new, renewal, and change applications, brand registration activities, and excise tax/regulatory reporting activities. POA authorizations cannot be used in conjunction with documents related to administrative discipline processes.
3. Provided it meets the requirements stated here, licensees/prospective licensees may provide POA authorization on forms other than that provided by the Division.