



MISSOURI DEPARTMENT OF PUBLIC SAFETY
DIVISION OF ALCOHOL AND TOBACCO CONTROL

APPLICATION FOR TEMPORARY MANUFACTURER EVENT PERMIT

TYPE OR USE ONLY BLACK INK TO COMPLETE THIS APPLICATION

LEGAL NAME OF ENTITY	EMAIL ADDRESS
DOING BUSINESS AS	MANAGING OFFICER, SOLE OWNER OR PARTNER(S)
PHYSICAL LOCATION ADDRESS OF LOCATION OF ENTITY'S PRINCIPAL OFFICE (STREET ADDRESS)	COUNTY WHERE EVENT IS BEING HELD
CITY, STATE, ZIP CODE	BUSINESS TELEPHONE NUMBER
MAILING ADDRESS (IF DIFFERENT FROM ABOVE)	

The undersigned (individual) (partnership) (corporation) (limited liability company) hereby makes application to the Supervisor of Alcohol and Tobacco Control of the State of Missouri for a temporary MANUFACTURER by the drink permit to furnish provisions and service for use at a festival, bazaar or similar event at a particular location during the period beginning on the following date:

_____ (month, day, year) _____ (starting time) A.M. P.M.
 and the period ending _____ (month, day, year) _____ (ending time) A.M. P.M.
 not to exceed 72 hours.

License Number of Manufacturer/Retailer Holding the Event _____

Name of the Manufacturer/Retailer Holding the Event _____

Name of Specific Product(s) and designate liquor wine or beer _____ Gallons _____
 _____ Gallons _____
 _____ Gallons _____

I understand that all provisions of the Liquor Control Law, Rules and Regulations of the Supervisor, and ordinances of the incorporated city or the unincorporated area of the county shall extend to such premises and shall be in force and enforceable during the time the permittee or its agent, servants, employees or stock are on such premises. Applicant further agrees that inspections may be made at all times by the Supervisor of Alcohol and Tobacco Control and his agents in accordance with Regulation 70-2.140, Rules and Regulations of the Supervisor of Alcohol and Tobacco Control.

Note: All unused product must be destroyed or removed from the state at the end of the event.

SIGNATURE OF MANAGING OFFICER, SOLE OWNER OR PARTNER(S)	DATE	PHONE NUMBER AND EMAIL ADDRESS
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FOR OFFICE USE ONLY - DO NOT WRITE IN AREA BELOW

Based on the information contained herein, the undersigned forward this application for consideration by the Supervisor of Alcohol and Tobacco Control and hereby recommend that this application be approved and the license issued.

AGENT	DISTRICT SUPERVISOR
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STATE SUPERVISOR



Missouri Department of Public Safety
Division of Alcohol and Tobacco Control
CHECKLIST OF REQUIREMENTS FOR TEMPORARY MANUFACTURER
EVENT LICENSE

PROCEDURE FOR OUT OF STATE MANUFACTURERS TO BRING PRODUCT INTO
MISSOURI FOR TASTING EVENTS

THIS PROCESS IS LIMITED TO OUTSTATE MANUFACTURERS AND THE INSTATE MANUFACTURER HOST.
THE INSTATE HOST MUST HOLD A RETAIL BY DRINK LICENSE IN ORDER TO OBTAIN A CATERER PERMIT.

ALLOW 10 – 21 DAYS FOR PROCESSING

FOR OUTSTATE MANUFACTURERS:

1. APPLICATION FOR TEMPORARY MANUFACTURER EVENT PERMIT – Completed and signed.
2. LICENSE FEE – Cashier's check or money order made payable to Missouri Director of Revenue. Fee is \$25.00. Licenses are valid for up to three (3) consecutive days.
3. OUTSTATE MANUFACTURERS STATE LIQUOR LICENSE – Copy of the applicant's valid state manufacturer's license.
4. TTB COLA (Certification of Label Approval) – A copy of the TTB COLA is required for each product being brought into the state for the event (which should also be listed on the application form).
5. LETTER FROM INSTATE MANUFACTURER – Verifying the instate manufacturer will pay the excise taxes due for the product listed as being brought in on the application.

FOR THE INSTATE MANUFACTURER HOST:

1. APPLICATION FOR TEMPORARY CATERER PERMIT – Completed and signed.
2. LICENSE FEE – Cashier's check or money order made payable to Missouri Director of Revenue. Fee is \$10.00 per calendar date. A single application can be submitted for up to seven (7) consecutive days at a single location, with a maximum fee of \$70.00.
3. PROPERTY OWNER PERMISSION – Written notice from the property owner giving the applicant permission to sell/serve alcohol at a specific location on a specific date(s).



Missouri Department of Public Safety
 Division of Alcohol and Tobacco Control
 CHECKLIST OF REQUIREMENTS FOR TEMPORARY MANUFACTURER
 EVENT LICENSE

*Please note that the instate manufacturer must obtain a caterer permit prior to outstate manufacturers being able to obtain their temporary manufacturer event permits.

RETURN DOCUMENTS TO:

District I – Kansas City	District II – Jefferson City	District III – St. Louis	District V – Springfield
Division of Alcohol & Tobacco Control 8800 E. 63 rd Street, Ste. 180 Raytown, MO 64133	Division of Alcohol & Tobacco Control 1738 E. Elm St. – Lower Level Jefferson City, MO 65101	Division of Alcohol & Tobacco Control 7545 S. Lindbergh Blvd., Ste. 150 St. Louis, MO 63125	Division of Alcohol & Tobacco Control 505 B East Walnut St. – (Lower Level) Springfield, MO 65806
(816) 743-8888	(573) 526-4026	(314) 416-6280	(417) 895-5004
Servicing: Andrew, Atchison, Bates, Benton, Buchanan, Caldwell, Carroll, Cass, Clay, Clinton, Daviess, DeKalb, Gentry, Grundy, Harrison, Henry, Holt, Jackson, Johnson, Lafayette, Livingston, Mercer, Nodaway, Pettis, Platte, Ray, Saline, Vernon, Worth	Servicing: Adair, Audrain, Boone, Callaway, Camden, Chariton, Clark, Cole, Cooper, Crawford, Franklin, Gasconade, Howard, Knox, Lewis, Linn, Macon, Maries, Marion, Miller, Moniteau, Monroe, Montgomery, Morgan, Osage, Pike, Putnam, Ralls, Randolph, Schuyler, Scotland, Shelby, Sullivan, Warren, Washington	Servicing: Bollinger, Butler, Cape Girardeau, Dunklin, Jefferson, Lincoln, Madison, Mississippi, New Madrid, Pemiscot, Perry, Scott, St. Charles, St. Francois, St. Louis City, St. Louis Co., Ste. Genevieve, Stoddard, Wayne	Servicing: Barry, Barton, Carter, Cedar, Christian, Dade, Dallas, Dent, Douglas, Greene, Hickory, Howell, Iron, Jasper, Laclede, Lawrence, McDonald, Newton, Oregon, Ozark, Phelps, Polk, Pulaski, St. Clair, Reynolds, Ripley, Shannon, Stone, Taney, Texas, Webster, Wright