



MISSOURI DEPARTMENT OF PUBLIC SAFETY  
DIVISION OF ALCOHOL AND TOBACCO CONTROL

**APPLICATION FOR TEMPORARY MANUFACTURER EVENT PERMIT**

**TYPE OR USE ONLY BLACK INK TO COMPLETE THIS APPLICATION**

LEGAL NAME OF ENTITY	EMAIL ADDRESS	
DOING BUSINESS AS	MANAGING OFFICER, SOLE OWNER OR PARTNER(S)	
PHYSICAL LOCATION ADDRESS OF LOCATION OF ENTITY'S PRINCIPAL OFFICE (STREET ADDRESS)	COUNTY WHERE EVENT IS BEING HELD	
CITY, STATE, ZIP CODE	BUSINESS TELEPHONE NUMBER	
MAILING ADDRESS (IF DIFFERENT FROM ABOVE)		

The undersigned (individual) (partnership) (corporation) (limited liability company) hereby makes application to the Supervisor of Alcohol and Tobacco Control of the State of Missouri for a temporary MANUFACTURER by the drink permit to furnish provisions and service for use at a festival, bazaar or similar event at a particular location during the period beginning on the following date:

and the period ending

_____ (month, day, year)	_____ (starting time)	<input type="checkbox"/> A.M.	<input type="checkbox"/> P.M.
_____ (month, day, year)	_____ (ending time)	<input type="checkbox"/> A.M.	<input type="checkbox"/> P.M.

not to exceed 72 hours.

License Number of Manufacturer/Retailer Holding the Event \_\_\_\_\_

Name of the Manufacturer/Retailer Holding the Event \_\_\_\_\_

Name of Specific Product(s) and designate liquor wine or beer \_\_\_\_\_ A Gallons \_\_\_\_\_  
 \_\_\_\_\_ Gallons \_\_\_\_\_  
 \_\_\_\_\_ Gallons \_\_\_\_\_

I understand that all provisions of the Liquor Control Law, Rules and Regulations of the Supervisor, and ordinances of the incorporated city or the unincorporated area of the county shall extend to such premises and shall be in force and enforceable during the time the permittee or its agent, servants, employees or stock are on such premises. Applicant further agrees that inspections may be made at all times by the Supervisor of Alcohol and Tobacco Control and his agents in accordance with Regulation 70-2.140, Rules and Regulations of the Supervisor of Alcohol and Tobacco Control.

**Note: All unused product must be destroyed or removed from the state at the end of the event.**

SIGNATURE OF MANAGING OFFICER, SOLE OWNER OR PARTNER(S)	DATE	PHONE NUMBER AND EMAIL ADDRESS
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**FOR OFFICE USE ONLY - DO NOT WRITE IN AREA BELOW**

Based on the information contained herein, the undersigned forward this application for consideration by the Supervisor of Alcohol and Tobacco Control and hereby recommend that this application be approved and the license issued.

AGENT	DISTRICT SUPERVISOR
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STATE SUPERVISOR
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Missouri Department of Public Safety  
Division of Alcohol and Tobacco Control  
TEMPORARY MANUFACTURER EVENT LICENSE CHECKLIST

PROCEDURE FOR OUT OF STATE MANUFACTURERS TO BRING PRODUCT INTO  
MISSOURI FOR TASTING EVENTS

THIS PROCESS IS LIMITED TO OUTSTATE MANUFACTURERS AND THE INSTATE MANUFACTURER HOST.  
THE INSTATE HOST MUST HOLD A RETAIL BY DRINK LICENSE IN ORDER TO OBTAIN A CATERER PERMIT.

**ALLOW 10 – 21 DAYS FOR PROCESSING**

**FOR OUTSTATE MANUFACTURERS:**

1. APPLICATION FOR TEMPORARY MANUFACTURER EVENT PERMIT – Completed and signed.
2. LICENSE FEE – Cashier’s check or money order made payable to Missouri Director of Revenue. Fee is \$25.00. Licenses are valid for up to three (3) consecutive days.
3. OUTSTATE MANUFACTURERS STATE LIQUOR LICENSE – Copy of the applicant’s valid state manufacturer’s license.
4. TTB COLA (Certification of Label Approval) – A copy of the TTB COLA is required for each product being brought into the state for the event (which should also be listed on the application form).
5. LETTER FROM INSTATE MANUFACTURER – Verifying the instate manufacturer will pay the excise taxes due for the product listed as being brought in on the application.

**FOR THE INSTATE MANUFACTURER HOST:**

1. APPLICATION FOR TEMPORARY CATERER PERMIT – Completed and signed.
2. LICENSE FEE – Cashier’s check or money order made payable to Missouri Director of Revenue. Fee is \$10.00 per calendar date. A single application can be submitted for up to seven (7) consecutive days at a single location, with a maximum fee of \$70.00.
3. PROPERTY OWNER PERMISSION – Written notice from the property owner giving the applicant permission to sell/serve alcohol at a specific location on a specific date(s).

\*Please note that the instate manufacturer must obtain a caterer permit prior to outstate manufacturers being able to obtain their temporary manufacturer event permits.



**RETURN DOCUMENTS TO:**

<b>District I – Kansas City</b>	<b>District II – Jefferson City</b>	<b>District III – St. Louis</b>
<p>Division of Alcohol &amp; Tobacco Control            8800 E. 63<sup>rd</sup> Street, Ste. 180            Raytown, MO 64133</p> <p>(816) 743-8888</p> <p><b>Servicing:</b>            Andrew, Atchison, Buchanan, Caldwell, Carroll, Cass, Clay, Clinton, Daviess, DeKalb, Gentry, Grundy, Harrison, Holt, Jackson, Johnson, Lafayette, Livingston, Mercer, Nodaway, Pettis, Platte, Ray, Saline, Worth</p>	<p>Division of Alcohol &amp; Tobacco Control            1738 E. Elm St. – Lower Level            Jefferson City, MO 65101</p> <p>(573) 526-4026</p> <p><b>Servicing:</b>            Adair, Audrain, Barry, Barton, Bates, Benton, Boone, Callaway, Camden, Carter, Cedar, Chariton, Christian, Clark, Cole, Cooper, Crawford, Dade, Dallas, Dent, Douglas, Franklin, Gasconade, Greene, Henry, Hickory, Howard, Howell, Iron, Jasper, Knox, Laclede, Lawrence, Lewis, Linn, Macon, Maries, Marion, McDonald, Miller, Moniteau, Monroe, Montgomery, Morgan, Newton, Oregon, Osage, Ozark, Phelps, Pike, Polk, Pulaski, Putnam, Ralls, Randolph, Reynolds, Ripley, Schuyler, Scotland, Shannon, Shelby, St. Clair, Stone, Sullivan, Taney, Texas, Vernon, Warren, Washington, Webster, Wright</p>	<p>Division of Alcohol &amp; Tobacco Control            7545 S. Lindbergh Blvd., Ste. 150            St. Louis, MO 63125</p> <p>(314) 416-6280</p> <p><b>Servicing:</b>            Bollinger, Butler, Cape Girardeau, Dunklin, Jefferson, Lincoln, Madison, Mississippi, New Madrid, Pemiscot, Perry, Scott, St. Charles, St. Francois, St. Louis City, St. Louis Co., Ste. Genevieve, Stoddard, Wayne</p>