



Missouri Department of Public Safety  
 Division of Alcohol and Tobacco Control

## Notice of Intent to Sell / Purchase

**The following form shall be utilized by applicants purchasing an existing licensed business where the sale/closing is pending at the time of application.**

**This form must be completed by the sole proprietor, all partners, or managing officer for each party (Seller and Buyer), as required on the original license application form(s).** For purposes of this form “Buyer” represents the applicant and “Seller” represents the existing licensed business.

If you are seeking to transfer a license (sole proprietorship only) pursuant to Section 311.250.1, RSMo., please see the [Checklist of Requirements for Transfer to Next of Kin](#).

If you are seeking to drop a partner (partnerships only) pursuant to Section 311.250.2, RSMo., please see the [Dropping of a Partner](#) checklist.

THE SALE/CLOSING DATE IS SCHEDULED FOR \_\_\_\_\_.

- The purchase agreement is included with the application for licensure. Buyer Initials \_\_\_\_\_
- The Seller acknowledges that their license will be placed out of business the date of closing. Seller Initials \_\_\_\_\_
- The Buyer acknowledges that their license will not be effective until the date of closing. Buyer Initials \_\_\_\_\_
- Both parties acknowledge that it is the responsibility of the Seller and Buyer to notify the Division of any change to the closing date at least one business day prior to the closing.  
Seller Initials \_\_\_\_\_ Buyer Initials \_\_\_\_\_
- The Seller acknowledges that failure to notify the Division of any change to the closing date at least one business day prior to the closing may result in the Seller’s license going out of business, and that the Seller may be required to reapply for a liquor license to resume alcohol-related activity.  
Seller Initials \_\_\_\_\_
- The Buyer acknowledges that failure to notify the Division of any change to the closing date at least one business day prior to the closing may result in the Seller’s license being placed out of business and the Buyer’s license being activated. If alcohol-related activity is conducted on the newly activated license, the Buyer/new licensee will not be eligible for a refund, even if the sale does not go through. Buyer Initials \_\_\_\_\_

Seller’s Legal Entity Name: \_\_\_\_\_

SIGNATURE OF OWNER, MANAGING OFFICER, OR PARTNER	DATE	SIGNATURE OF PARTNER	DATE
SIGNATURE OF PARTNER (IF THERE ARE MORE THAN TWO)	DATE	SIGNATURE OF PARTNER (IF THERE ARE MORE THAN THREE)	DATE

Buyer’s Legal Entity Name: \_\_\_\_\_

SIGNATURE OF OWNER, MANAGING OFFICER, OR PARTNER	DATE	SIGNATURE OF PARTNER	DATE
SIGNATURE OF PARTNER (IF THERE ARE MORE THAN TWO)	DATE	SIGNATURE OF PARTNER (IF THERE ARE MORE THAN THREE)	DATE