



Missouri Department of Public Safety
Division of Alcohol and Tobacco Control

CHECKLIST OF REQUIREMENTS FOR ORIGINAL PACKAGE TASTING LICENSE

ALLOWS ORIGINAL PACKAGE LICENSEES TO CONDUCT TASTINGS ON THE LICENSED PREMISES

RETAILERS HOLDING A TASTING LICENSE CANNOT CHARGE FOR TASTINGS AND CANNOT ADVERTISE FREE TASTINGS.

ALLOW 10 – 21 DAYS FOR PROCESSING

1. APPLICATION FOR ORIGINAL PACKAGE TASTING LICENSE – Complete online.
2. LICENSE FEE – Payment options include **credit card or electronic check** for the corresponding month/fee below. A separate transaction fee will apply. Payments are not due until the application has been approved. You will receive an email when the payment is pending.
3. CERTIFICATE OF NO TAX DUE – From the Missouri Department of Revenue; must be dated within 90 days and addressed “To Supervisor of Liquor Control.” **Required regardless of exemption status.** Can be obtained [online](#) with the Tax ID and PIN, or byphone at (573) 751-9268.
4. CERTIFICATE OF GOOD STANDING – From the Secretary of State or applicable state authority, dated within 90 days for the applicant organization. Not applicable to sole proprietors or general partnerships. Entities applying within 90 days of forming the entity may submit the Articles of Organization certificate in lieu of a Certificate of Good Standing. Required for the applicant entity and all legal entities owning or controlling ten percent or more of the stock or interest in the business.
5. [NOTARIZED APPLICATION FORM](#) – This form must be completed and notarized by the sole owner, all partners, or managing officer and attach as an upload document with the new application.

REMINDER: LICENSEES ARE REQUIRED TO OBTAIN CITY AND COUNTY LICENSES, WHERE APPLICABLE.



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| Original Package Tasting License Prorated Fee Schedule <i>\$25.00 annually</i> | OPT – Original Package Tasting |
|--|--------------------------------|
| July - June 30 | \$25.00 |
| Aug - June 30 | \$22.92 |
| Sep - June 30 | \$20.83 |
| Oct - June 30 | \$18.75 |
| Nov - June 30 | \$16.67 |
| Dec - June 30 | \$14.58 |
| Jan - June 30 | \$12.50 |
| Feb - June 30 | \$10.42 |
| Mar - June 30 | \$8.33 |
| Apr - June 30 | \$6.25 |
| May - June 30 | \$4.17 |
| Jun 1 - June 30 | \$2.08 |

Licenses are valid from the date the license takes effect through June 30; fees are prorated monthly. Select the current or future month the license should take effect, and the corresponding fee listed is the prorated amount.

REVIEWED BY:

| District I – Kansas City | District II – Jefferson City | District III – St. Louis | District V – Springfield |
|---|--|---|--|
| Division of Alcohol & Tobacco Control 8800 E. 63 rd Street, Ste. 180 Raytown, MO 64133 (816) 743-8888 Servicing: Andrew, Atchison, Bates, Benton, Buchanan, Caldwell, Carroll, Cass, Clay, Clinton, Daviess, DeKalb, Gentry, Grundy, Harrison, Henry, Holt, Jackson, Johnson, Lafayette, Livingston, Mercer, Nodaway, Pettis, Platte, Ray, Saline, Vernon, Worth | Division of Alcohol & Tobacco Control 1738 E. Elm St. – Lower Level Jefferson City, MO 65101 (573) 526-4026 Servicing: Adair, Audrain, Boone, Callaway, Camden, Chariton, Clark, Cole, Cooper, Crawford, Franklin, Gasconade, Howard, Knox, Lewis, Linn, Macon, Maries, Marion, Miller, Moniteau, Monroe, Montgomery, Morgan, Osage, Pike, Putnam, Ralls, Randolph, Schuyler, Scotland, Shelby, Sullivan, Warren, Washington | Division of Alcohol & Tobacco Control 7545 S. Lindbergh Blvd., Ste. 150 St. Louis, MO 63125 (314) 416-6280 Servicing: Bollinger, Butler, Cape Girardeau, Dunklin, Jefferson, Lincoln, Madison, Mississippi, New Madrid, Pemiscot, Perry, Scott, St. Charles, St. Francois, St. Louis City, St. Louis Co., Ste. Genevieve, Stoddard, Wayne | Division of Alcohol & Tobacco Control 505 B East Walnut St. – (Lower Level) Springfield, MO 65806 (417) 895-5004 Servicing: Barry, Barton, Carter, Cedar, Christian, Dade, Dallas, Dent, Douglas, Greene, Hickory, Howell, Iron, Jasper, Laclede, Lawrence, McDonald, Newton, Oregon, Ozark, Phelps, Polk, Pulaski, St. Clair, Reynolds, Ripley, Shannon, Stone, Taney, Texas, Webster, Wright |